



Role of the City Committee Member

The role of the City Committee Member is to serve as the eye and ears of the Party at the local level. The Committee member shall be active in his/her district and know their neighbors. He/She shall stay informed on local issues and gather information on individuals and businesses within the districts so that the entire Party can be kept informed. THE COMMITTEE PERSON IS THE DEMOCRATIC PARTY, since he or she is the first and most accessible Democratic contact, and often the only link between the Party and the people.

1. Register Democrats to Vote:

Each City Committee Member shall register as many Democrats as possible:

- a. Always carry voter registration.
- b. Join Neighborhood Associations and find out who is new in town or who has not had the time to go to the Government Center.
- c. When at a public function, always strike up conversations and find out who is new in town.
- d. Canvass the neighborhood for new arrivals.

2. Promote the Democratic Message in Stamford

One of the main duties of the committee member is to promote the party. This is done by supporting candidates and events at the local, state, or national level. The Committee members also work together toward uniting the Party and promoting the Party's overall goals. This can be achieved through distributing information and/or arranging events where the public can meet those running for office.

3. Inform Democrats about Current Issues and Get Out the Vote

Listen and work with the public. Information is a two-way street. Listen to residents' concerns and take that feedback to the full Committee.

4. Provide Resources and Support to Endorsed Candidates

Assist in recruiting volunteers and assigning duties such as making calls or going door to door. Assist with fundraising either by volunteering at events or sponsor in district events.

5. Coordinate and Integrate the Campaigns for Democrats for Office

Assist in planning Party strategies in their districts and overlapping ones. Update records, print and keep a database. Hold headquarters for Election Day. Cover the polls on Election Day.

6. Identify and Recruit Qualified Democrats to Run for Public Office

It is very important to attract qualified and balanced people to run for office. These are the people that make our reputation. We need to keep an eye on the present while we work to identify the future. A sports analogy is a baseball organization that has a team in the majors and many development squads in the minors.

7. Identify and Recruit Qualified Democrats to Serve on Boards and Commissions

Appointed Boards in Stamford provide tremendous service to the community. These are visible positions that help shape who we are with voters. These positions, as opposed to purely elective offices, need appointees to have some knowledge of the subject matter of the different boards. It is very important that the candidates we submit to the Mayor are qualified and make us proud.

These duties may seem like a very big responsibility, but as with anything else, if you take it step-by-step and develop in advance a well laid out plan, you will find that your job will be one of the most rewarding and enjoyable experiences that you will ever have.

Role of City Committee Alternates

Rights of Alternates

1. The two DCC Members nominate one alternate from their DCC district. Alternates must be registered Democrats for at least one year, who have lived in Stamford for at least one year, and must live in the district which they are nominated for.
2. Alternates' terms end at the same time as the terms of DCC Members.
3. Alternates may always participate in discussion at DCC meetings and serve on DCC committees.
4. Alternates may vote at DCC meetings if they are seated.
5. Alternates are seated at DCC meetings in two ways:
 - a. From their district – if one of the DCC members from the alternate's district is absent, then the alternate is seated in place of the absent Member (although the absent Member has the right to give their proxy to someone other than the alternate or may direct that no one be seated in the absent Member's place).
 - b. From another district – if the alternate is not needed to fill in from their own district, then the Chair will seat alternates in place of members and alternates who are absent from other districts.

Duties and Responsibilities

1. Register Democrats to vote
2. Promote the Democratic message in Stamford
3. Inform Democrats about current issues and get out the vote
4. Provide resources and support to endorsed candidates
6. Coordinate and integrate the campaigns of Democrats for office
7. Identify and recruit qualified Democrats to run for public office
8. Identify and recruit qualified Democrats to serve on Boards and Commissions

Actions Needed to Implement the Duties and Responsibilities of Members and Alternates

1. Establish an active leadership team
2. Develop a thorough election cycle plan
3. Recruit and organize volunteers
4. Raise and commit necessary funds
5. Set voter registration goals and work to fulfill them (ex. Reach out to newly registered Democrats, stay in touch)
6. Build a district organization (ex. Be the Democratic Party liaison in the neighborhood, organize the districts, and promote a positive message).
7. Set voter registration goals and work to fulfill them (*Reach out to newly registered Democrats, stay in touch*)
8. Implement the Get Out the Vote program
9. Publicize the Democratic message (ex. Write letters to the editor)
10. Offer campaign assistance to all endorsed candidates
11. Develop candidates for local offices (elected and appointed)
12. Establish strong, two-way communication between the City Committee and registered Democrats in Stamford (sponsor social activities and keep city Democrats informed)
13. Have a presence at all public events